65 York Street, Level 9 Sydney NSW 2000 Australia www.kollakorn.com



KOLLAKORN CORPORATION LIMITED

ACN 003 218 862

CODE OF CONDUCT

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1 OVERVIEW

- 1.1 Kollakorn Corporation Limited (Company) is committed not only to complying with its legal obligations, but also to acting ethically and responsibly. The Company expects a high level of honesty, care, fair dealing and integrity in the conduct of all business activities.
- 1.2 This code of conduct (Code) is not intended to be exhaustive, but sets the minimum standards of conduct expected of all directors, officers, executives, employees and contractors of the Company (collectively Employees).

2 EXPECTATIONS

2.1 General Expectations

All Employees are expected to:

- (a) act in the best interests of the Company;
- (b) act honestly and fairly in all commercial dealings and conduct themselves with professional courtesy and integrity;
- (c) comply with all laws and regulations that apply to the Company and its operations;
- (d) report any circumstance which is believed, in good faith, to be a breach of a law or this Code; and
- (e) to avoid entering into any arrangement or participating in any activity that would conflict with Company's best interests or that would be likely to negatively affect the Company's reputation.

2.2 Conflicts

- (a) Employees must avoid situations where their personal interests' conflict with, or could reasonably be perceived to conflict with the interests of the Company.
- (b) All potential conflicts of interests must be reported to the Audit and Risk Committee of the Company.

2.3 Corporate opportunities

Employees must not take advantage of their position, Company information or opportunities arising from these, for personal gain or to compete with the Company.

2.4 Company Assets and Property

All assets of the Company are to be properly used in the interests of the Company and safeguarded from loss or misuse.

2.5 Confidential Information

- (a) Confidential or commercially sensitive information is not to be disclosed without proper authorisation.
- (b) Employees must comply with continuous disclosure obligations at law and are required to be fully aware of and observe their responsibilities under the Company's Continuous Disclosure Policy.

- (c) Securities trading by Employees must be conducted in compliance with the Company's Securities Trading Policy.
- 2.6 Personal gains, gifts and other payments
 - Employees must not accept payments, gifts or any other kind of reimbursement (a) from a third party that could affect or appear to affect their objectivity in business decision making, or which might be deemed inappropriate to the relevant business relationship
 - (b) Employees must not make offers of, or receive, bribes or other improper payments.

3 **REPORTING**

- 3.1 Any circumstance, which an Employee believes, in good faith, to be unethical or a breach of the law or this Code, is to be bought to the attention of the Board.
- 3.2 The identity of any person reporting such breaches is to remain confidential unless disclosure is required by law. The Company will ensure that Employees are not disadvantaged in any way for making a report.

4 **COMPLIANCE WITH THE CODE**

- 4.1 The Board is responsible for monitoring and ensuring compliance with this Code.
- 4.2 Reports of violations of this Code or any other unlawful or unethical conduct are to be investigated and dealt with promptly by the Board, and in accordance with the principles of natural justice.
- 4.3 Failure to comply with this Code or any other laws or regulations applying to the Company, may result in disciplinary action, including in serious cases, the termination of employment.

5 **REVIEW**

5.1 The Board is responsible for conducting reviews of this Code at least annually to ensure that it accords with best practise and remains consistent with its objectives. The Code may be amended from time to time by resolution of the Board.

Date:	1 st November 2019
Signed:	Rilys
	Chairperson of the Board of Di ectors of Kollakorn Corporation Limited